

# Register for SchoolCash Online today

It's fast, easy & free

## Create an account today!

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- Eliminates the need for your child(ren) to carry cash. 24/7 shopping convenience with a secure, contactless & easy-to-use system
- Receive email notifications as new items are available for purchase, and manage school activity fees for all students in your household from a single account
- Check your account history at any time, and view & print receipts as needed

## How to see items/fees for your students

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The sign-up process has two steps: 1) Create a free SchoolCash Online account; 2) Add your student(s) to your account profile. There are two ways to create an account:

1. Our SchoolCash system sends an invitation email to primary guardians, who can click a link in the email to start the registration process and attach their student(s) to their profile. Keep an eye out for this email!
2. Alternatively, if you missed the email, any parent can create an account by visiting our district's SchoolCash Online page. See instructions below.

## How to create an account

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- Go to <https://hcde.schoolcashionline.com> and click **Register**.
  - Enter your first name, last name, email address, and create a password.
  - Select a security question.
  - Select **Yes** to receive email notifications. (You will not receive any promotional emails.)
- You will receive a confirmation via email. Check your Spam folder if you don't receive it.
- Use your email address and password to log in.

## How to add children to your account

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- Sign in to **SchoolCash Online**:  
<https://hcde.schoolcashionline.com>.
- At the top of the page, navigate to **My Account**.
- From the dropdown menu, select **My Students**.
- Click to add a child:
  - Type your school board name, and choose your school from the list.
  - Enter your child's details. You may add up to 8 students to your account.
  - Click **Confirm**.

## How to make a payment

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- Select the item which you would like to purchase & click **Add to Cart**.
- Once you have finished adding items to your cart, click **Continue** to make a payment.